

**RESOLUTION NO. 68/2024 OF THE SENATE OF THE UNIVERSITY OF WROCŁAW**  
**of 24 April 2024**

**XI. COMPLETION OF STUDIES**

**§ 58.1** The Faculty Council determines the detailed conditions for the completion of first -and second-cycle studies and long cycle-studies, as well as the rules of the graduation process, in particular:

- 1) the rules for the selection by students and the rules for the approval of thesis topics, with the proviso that the topics of master's theses should be made available to students no later than two semesters before graduation, while bachelor's theses and engineering theses, if provided for in the program of study, no later than one semester before graduation;
- 2) rules for the appointment of reviewers;
- 3) thesis requirements;
- 4) the form of the diploma exam; taking into account the rules set forth in these Regulations.

2. The Faculty Council may stipulate that completion of the thesis in whole or in part is a prerequisite for receiving credit for the diploma seminar or other course in which the thesis is written.

**1. Preparation and submission of the diploma thesis**

**§ 59.1.** A thesis is defined as an undergraduate or engineering thesis and a master's thesis.

2. The student prepares the thesis under the guidance of a thesis supervisor: professor, postdoctoral professor or doctor.

3. In justified cases in first-cycle studies, the dean may authorize a person with a master's degree to conduct the thesis.

4. The dean may authorize a specialist from outside the University who meets the above conditions to conduct the thesis.

5. The duties of a supervisor, with the approval and according to the detailed rules established by the dean, may be performed by two people, if this does not lead to an increase in the number of teaching hours associated with their performance.

6. If the thesis supervisor is absent for more than 90 days, the dean may appoint a new thesis supervisor. If a request has been received from the student in this regard, the dean shall appoint a new thesis supervisor no later than 14 days after the request is delivered to the dean.

7. In justified cases, the dean may change the supervisor. The supervisor may also be changed at the request of the student. The dean makes the decision after consulting the current supervisor and the proposed supervisor.

8. In experimental and fieldwork courses, the dean may appoint - in consultation with the supervisor - a thesis supervisor, provided that a second supervisor has not been appointed. The tasks of the supervisor include assisting in performing the experimental part of the work, solving technical problems and supervising the safety of the student's work.

**§ 60.1.** A thesis is an independent study of a scientific, artistic or practical issue or a technical or artistic achievement, demonstrating the student's general knowledge and skills related to studies in a particular field, level and profile, as well as the ability to

independently analyze and make inferences. The thesis may be in particular written work, project work, including the design and implementation of a computer program or system.

2. A thesis prepared by a team of students, common to all, may be accepted as a thesis, provided that the parts prepared independently by individual students can be distinguished in it and the effort and value of the work of each student can be determined on this basis. The faculty council may stipulate detailed rules for the preparation of a thesis by a team of students.

3. The diploma thesis may be performed with the consent of the dean at another faculty or outside the University of Wrocław (at another Polish or foreign university, at a Polish or foreign scientific center, as well as at another center conducting research of a scientific nature).

4. In justified cases, a student may, with the approval of the dean, submit a thesis in a language other than the language of study.

**§ 61.1.** The student is required to submit the thesis in electronic form through the Archive of Diploma Theses system by the deadline set by the dean.

2. Prior to the diploma exam, the diploma thesis is always subject to checking using an anti-plagiarism program cooperating with the national repository of written theses, in accordance with separate regulations in force at the University.

3. Evaluation of the thesis is carried out by the thesis supervisor and a reviewer.

4. The provisions of § 59, sections 2, 3 and 4 of these Regulations apply to reviewers, respectively, and at least one postdoctoral professor or professor must evaluate the master's thesis.

5. The reviewer, after reviewing the thesis, may request improvement of the thesis within the time limit specified in consultation with the thesis supervisor, formulating in writing the issues to be improved. After the student has made the appropriate corrections, the reviewer writes a review. If the work is not corrected in accordance with the reviewer's request within the prescribed period, he/she will grade the work with a failing grade.

6. The dean may establish rules for obtaining the final grade in case of a discrepancy in the grade exceeding or equal to 1.5 marks, including the appointment of an additional reviewer.

7. If the reviewer gave a failing grade, the dean shall appoint an additional reviewer. A paper receives a passing grade if an additional reviewer has rated the paper at least satisfactory. In the event of a second failing grade, the work cannot form the basis for graduation. The provisions of section 5 shall apply accordingly.

8. The grade of the thesis is determined according to the scale specified in § 64, section 8 of the Regulations, subject to § 71, based on the arithmetic average of the grades given by the supervisor(s) and reviewer, except in the case indicated in section 9. 9. In the case of the appointment of an additional reviewer under sections 6 or 7, his evaluation is conclusive, that is, it is the final evaluation of the thesis.